

DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION
The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.

PLANNING DOCUMENT ONLY

1. CLEARANCE AND SAFEGUARDING
a. FACILITY CLEARANCE REQUIRED
TOP SECRET
b. LEVEL OF SAFEGUARDING REQUIRED
NONE

2. THIS SPECIFICATION IS FOR (X and complete as applicable)		3. THIS SPECIFICATION IS: (X and complete as applicable)	
a. PRIME CONTRACT NUMBER		a. ORIGINAL (Complete date in all cases)	Date (YYYYMMDD)
b. SUBCONTRACT NUMBER		b. REVISED (Supersedes all previous specs)	Revision No. Date (YYYYMMDD)
X c. SOLICITATION OR OTHER NUMBER W900KK-08-R-0023	Due Date (YYYYMMDD) 20080201	c. FINAL (Complete Item 5 in all cases)	Date (YYYYMMDD)

4. IS THIS A FOLLOW-ON CONTRACT? YES NO. If Yes, complete the following:
Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract.

5. IS THIS A FINAL DD FORM 254? YES NO. If Yes, complete the following:
Classified material received or generated under _____, retention of the identified classified material is authorized for the period of _____.

6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)

a. NAME, ADDRESS, AND ZIP CODE "FOR BIDDING PURPOSES ONLY."	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) NOT VALID FOR ACTUAL CONTRACT."
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7. SUBCONTRACTOR

a. NAME, ADDRESS, AND ZIP CO	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)
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8. ACTUAL PERFORMANCE

a. LOCATION SEE ITEM 13B.	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)
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9. GENERAL IDENTIFICATION OF THIS PROCUREMENT
Provide technical, management and professional engineering support services in support of the PEO STRI PM ConSim programs.

10. THIS CONTRACT WILL REQUIRE ACCESS TO:	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	X	
b. RESTRICTED DATA	X		b. RECEIVE CLASSIFIED DOCUMENTS ONLY		X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL		X
d. FORMERLY RESTRICTED DATA		X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X
e. INTELLIGENCE INFORMATION			e. PERFORM SERVICES ONLY		X
(1) Sensitive Compartmented Information (SCI)	X		f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	X	
(2) Non-SCI	X		g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER	X	
f. SPECIAL ACCESS INFORMATION		X	h. REQUIRE A COMSEC ACCOUNT		X
g. NATO INFORMATION		X	i. HAVE TEMPEST REQUIREMENTS		X
h. FOREIGN GOVERNMENT INFORMATION		X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X	
i. LIMITED DISSEMINATION INFORMATION		X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	X	
j. FOR OFFICIAL USE ONLY INFORMATION	X		l. OTHER (Specify)		X
k. OTHER (Specify)		X			

12. **PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public release shall be submitted for approval prior to release.

Direct Through (Specify)

No public release of SCI is authorized. No release of program information, except through the Contract Monitor, who will coordinate any proposed release through the Program Security Monitor and the US Army PEO STRI Public Affairs Office, 12350 Research Parkway, Orlando, FL. 32826-3276

PLANNING DOCUMENT ONLY

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review

* In the case of non-DoD User Agencies, request for disclosure shall be submitted to that agency.

13. **SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classification effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

SEE BLOCK 13 SECURITY GUIDANCE, CONTINUATION SHEET

14. **ADDITIONAL SECURITY REQUIREMENTS.** Requirements in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirement to the cognizant security office. Use Item 13 if additional space is needed.) Yes No

15. **INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Used Item 13 if additional space is needed.) Yes No

16. **CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL
Felix Del Valle

b. TITLE
Contracting Officer's Security Representative

c. TELEPHONE (Include Area Code)
(407) 380-8243

d. ADDRESS (Include Zip Code)
NAVAIRWARCENTRASYS DIV
12350 Research Parkway
Orlando, FL 32826-3275

17. **REQUIRED DISTRIBUTION**

- a. CONTRACTOR
- b. SUBCONTRACTOR
- c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
- d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
- e. ADMINISTRATION CONTRACTING OFFICER
- f. OTHER AS NECESSARY

e. SIGNATURE

 2/13/08

ITEM 13 SECURITY GUIDANCE:

1. The following items apply to this contract.

GENERAL GUIDANCE:

1. The contractor shall comply with (1) the Security Agreement (DD Form 441) including the National Industrial Security Program Operating Manual (DoD 5220.22-M) and (2) any revisions to that manual, notice of which has been furnished to the contractor.
2. The contractor's employees requiring access to government or another cleared contractor's facilities where proof of a security clearance is required, the contractor shall meet the security access requirements specified by the host and/or owner of those facilities.
3. The contractor shall not disclose classified or unclassified information pertaining to this contract to the public, without prior review and approval. Requests for public release shall be submitted 10 working days in advance to the address specified in block 12.
4. Prior to granting an employee access to classified materials, the contractor shall brief employees with regard to their obligation to comply with the terms of this document. The contractor's employees shall be debriefed when access to the material is terminated. A list of all employees who have had access to the classified information during the performance period of this Contract shall be maintained by the company and be available for Defense Security Service (DSS) inspection.
5. The contractor may award subcontracts in furtherance of this effort. If access to classified information is required, the prime contractor is responsible to ensure compliance by the subcontractor for all security requirements. Copies of all subcontractor DD Forms 254 shall be forwarded to the Contracting Officer and the PEO STRI Security Office at the address listed in block 16d.
6. No security classification guide exists which is directly applicable to this effort. If, during this effort, it becomes necessary to create classified documentation for which there is no clear classification authority, the contractor shall notify the contract monitor, who will seek the assistance and appropriate guidance from the PEO STRI Security Office.

Ref Item 10.b.: The contractor is permitted access to RESTRICTED DATA (RD) in the performance of this contract. Access to RD requires a final U.S. Government clearance at the appropriate level." Access and handling of Restricted Data and Formerly Restricted Data shall be in compliance with the NISPOM, DOD 5220-22-M.

Ref item 10e (1): The Commander, U.S. Army Intelligence and Security Command (INSCOM) has the exclusive security responsibility for SCI information released to the contractor or developed under this contract.

Ref item 10e (2): Access to intelligence information, Ch. 9 (section 3), NISPOM, defines such information and identifies authorized markings. The control, established by such markings, and the policies and procedures given in para.12, DCID 1/7 (DoD 5230.22) are part of the security specifications for this contract.

Ref Item 10.j.: Protect “For Official Use Only” information the same as company proprietary information and as specified in the NISPOM, Chapter 5, Section 5. Also see Attachment For Official Use Only (FOUO) for additional guidance.

Ref item 11a.: All classified services rendered in performance of this contract will be conducted at facilities approved by the government Cognizant Security Agency (CSA).

Ref item 11f.: This contract may require your company to have access to classified information in an overseas area. The specific overseas area(s) will be provided by the Contract Monitor or the Contracting Officer. Classified information or materials will remain under the direct control of the US government while in an overseas area unless prior approval is granted by this command. Release of classified information to a foreign entity will be accomplished in accordance with Chapter 10, NISPOM.

Ref item 11g.: The contractor is authorized to use the services of Defense Technical Information Center (DTIC) and is required to prepare and process a DD Forms 1540 and 2345 to registration for Scientific and Technical Information Services. The contracting activity must be involved in certifying need-to-know to DTIC.

Ref item 11j.: The contractor shall develop, implement, and maintain a facility level OPSEC program to protect classified and sensitive unclassified information to be used at the contractor facility during the performance of this contract. The OPSEC requirements may be included in the contractor's Standard Practice Procedures (SPP) or Technology Control Plan (TCP), whichever is more applicable

Ref Item 11.k.: This contract requires the use of the Defense Courier Service. The contracting activity will request DCS services from the Commander, Defense Courier Service, ATTN: Operations Division, Fort George G. Meade, MD 20755-5370.”

Attachment 1**“FOR OFFICIAL USE ONLY” ADDENDUM**

1. FOR OFFICIAL USE ONLY (FOUO) is not a security classification marking but is used to identify official government sensitive controlled unclassified information that must be withheld from the general public under provisions of the Freedom of Information Act (FOIA).

2. The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information:

HANDLING: Access to FOUO material shall be limited to those employees who need the information in the performance of the contract.

MARKING: Any FOUO material released to a contractor must have the following statement on the cover of the first page; contact the user agency if it does not:

This document contains information EXEMPT FROM MANDATORY DISCLOSURE under the Freedom of Information Act (FOIA). Exemptions_____apply.

Any document containing FOUO information will be marked “For Official Use Only” at the bottom of the cover or first page and on each page containing FOUO information and on the reverse of the back cover or last page. No portion or paragraph marking will be shown.

If the FOUO information is within a classified document, an individual page containing classified and FOUO material will be marked at the top and bottom with the highest security classification of the page contents only. The FOUO marking will be placed at the bottom of those pages that contain only FOUO material and no classified material.

Mark other records or media such as computer printouts, photographs, tapes or graphics “For Official Use Only” in such a manner to ensure that the receiver or viewer knows the product contains FOUO.

STORAGE: During working hours, FOUO information shall be protected in such a manner to preclude other personnel in the same area who do not have a need for this information from having access to or viewing it. During non-working hours, the FOUO information shall be stored in such a manner to preclude unauthorized access. If internal building security is provided, the FOUO material may be stored in unlocked files or desks. If internal building security is not provided, the material must be protected by locked buildings or rooms, or the

material may be stored in locked receptacles such as file cabinets, bookcases or desks. There is no requirement to purchase security containers adequate for the storage of classified material to store FOUO information.

TRANSMISSION: FOUO information may be transmitted by regular U.S. Postal Service mail or U.S. commercial express mail services authorized for unclassified material. The transmission of FOUO material by regular telephone or internet is discouraged unless absolutely necessary in the performance of the contract and is time sensitive. FOUO material will not be placed on the World Wide Web that is accessible to the general public. FOUO information may be transmitted over telephone lines in digital form such as fax machines or telecopiers.

UNAUTHORIZED DISCLOSURE: The unauthorized disclosure of FOUO information does not constitute a security violation; however, the originator or User Agency will be informed of the disclosure. The unauthorized disclosure of FOUO that is protected by the Privacy Act may result in criminal sanctions under that statute. Additional guidance is available from the PEO STRI Security Office.

Attachment #3
US ARMY SCI ADDENDUM TO DD FORM 254 (18 February 2004)

XXX (1) This contract requires access to Sensitive Compartmented Information (SCI). The Commander, US Army Intelligence and Security Command (INSCOM), acting on behalf of the DA Deputy Chief of Staff for Intelligence (DCSINT), as the Cognizant Security Authority (CSA) for the US Army, has exclusive security responsibility for all SCI released to the contractor or developed under the contract and held within the Contractor's SCI Facility (SCIF) of Co-utilization Agreement (CUA) SCIF. The Defense Intelligence Agency (DIA) has security inspection responsibility for SCI and the Defense Security Service (DSS) retains responsibility for all collateral information released or developed under the contract and held within the DoD Contractor's SCIF. The manuals, regulations and directives checked below provide the necessary guidance for physical, personnel, and information security for safeguarding SCI, and are part of the security classification specification for this contract:

XXX DoD 5105.21-M-1, SCI Security Manual, Administrative Security

XXX Signals Intelligence Security Regulations (SISR) (Available from the CM)

___ Imagery Policy Series (Available from the CM)

___ DCID 6/3 Protecting Sensitive Compartmented Information within Information Systems

___ DCID 6/4 Personnel Security Standards and Procedures Governing Eligibility for Access to Sensitive Compartmented Information (SCI)

___ DCID 6/9, Physical Security Standards for Sensitive Compartmented Information Facilities

___ DIAM 50-4, DoD Intelligence Information System

___ DIAM 50-24, Security for Using Communications Equipment in a SCIF

XXX AR 25-2, Information Assurance

XXX AR 380-28, DA Special Security System

___ AR 380-381, Special Access Programs (SAPS)

XXX Army Handbook for SCI Contracts

___ Other - DITSCAP DoD 5200-18

XXX (2) Contract estimated completion date: 04/29/2013 (NOTE: Section "F" of the contract normally provides the Period of Performance. Option years are not to be included as an option is not valid until exercised by the government.)

XXX (3) The name, telephone number and address of the Contract Monitor (CM) for the SCI portion of this contract is: Additionally, identify the Security POC and phone number at the contractor's/subcontractor's location.

<u>Contract Monitor</u>	<u>Program Security Monitor</u>	<u>Contractor Security Point of Contact</u>
Paul Pike	Felix Del Valle	TBD
U.S. Army PEO STRI	NAVAIR, OrlandoTSD, Code 7.4	Facility Security Officer
(PM ConSim Intel PD)	Attn: Security Office	Company Name
12350 Research Parkway	12350 Research Parkway	Address
Orlando, FL 32826-3276	Orlando, FL 32826-3276	City, State and Zip Code
(407) 384-3633	407) 384-3540	Telephone

XXX (4) All DD Forms 254 prepared for subcontracts involving access to SCI under this contract must be forwarded to the CM for approval and then to Contractor Support Element (CSE) for review and concurrence prior to award of the subcontract.

XXX (5) The contractor will submit all SCI visit certifications in ACAVS through the CM for approval. The request must arrive at Contractor Support Element (CSE), Team A or B at least ten (10) working days prior to the visit.

XXX (6) The contractor will not reproduce any SCI related material without prior written permission of the CM

___ (7) Security Classification Guides or extracts are attached by the User Agency. This contract will require derivative classification. All material will be classified in accordance with source material. If Program Security Classification Guides are developed, they will be provided by the CM.

___ (8) Electronic processing of SCI requires accreditation of the equipment in accordance with DCID 6/3, DIAM 50-4, and AR 25-2 (Note: Check only if item 111 indicated that a requirement exists for SCI AIS processing.)

___ (9) This contract requires a contractor SCIF.

XXX (10) This contract requires access to : X (SI) X (TK) X (G) X (HCS) information.

XXX (11) The contractor will perform SCI work under this contract at the following locations:

Joint Multi-national Simulation Center,
Grafenwoehr, Germany;

Korea BSC, Yongsan,
South Korea;

XVIII ABN Corps BCTC,
Ft Bragg, NC;

III Corps BSC,
Ft Hood, TX;

I Corps BCTC,
Ft Lewis, WA;

Schofield Barracks BCTC,
HI.

The following BCTC MCA projects include funding for a SCIF: FY10 - Ft Riley, Ft Campbell; FY11 - Camp Zama, Japan and Vincenza, Italy; FY12 - Ft Carson, Ft Bliss and Ft Stewart.